

Template

Group 1

Role

Student's Name

1

John

2

etc.

3

4

5

6

7

Roles/Responsibilities

#1 Organizer – Pick up materials. Take attendance and report to the teacher. Assign #6 and #7 to their roles for the day. (First fill in for people who are absent. If no one is absent, assign them any of the numbers. It's OK if 2 people do the same thing.)

#2 Task Master – Be sure that people in your group are making progress successfully. Let everyone know 20 minutes before class ends that they have only a few minutes to finish up before the discussion.

#3 Discussion Leader – 15 minutes before the class ends, facilitate a discussion. Make sure everyone makes his/her report efficiently and thoroughly.

#4 Recorder - Write down group comments on the day's suspect sheet. The last day, you will record the group's report on the arrest of a suspect.

#5 Closer – Collect all materials at the end of class, making sure the group materials are correctly labeled with the date and group number and the individual notes have the person's name on them. Put the folders away for the next day.